

IMPORTANT INSTRUCTIONS

1. All the candidates who will submit complete online application (alongwith photograph and scanned signatures) on or before the closing date alongwith requisite fee will be issued admit cards to appear in Written Test without checking eligibility conditions. Eligibility of the candidates will be checked after declaration of result of Written Test as per details mentioned under selection procedure. Simply appearing in the written test does not give any right to the candidate for appointment.
2. Examination centres for written test will be in Chandigarh only and will be notified at the time of downloading of Admit Card-cum-Roll No. slip. The candidate will report at the examination centre one hour before the scheduled time along with Admit Card-cum-Roll No. slip, latest photograph and ID Proof.
3. No request for change of examination centre will be entertained.
4. Selection will be made purely on the basis of merit in written test subject to fulfillment of eligibility conditions and simply appearing in the written test does not give any right to the candidate for appointment. As such, candidates are advised to ensure that they fulfill eligibility conditions for the post applied for.
5. The number of vacancies advertised may vary as per requirement.
6. The candidates applying for the posts of Supervisor should ensure that they fulfill the eligibility conditions as per details mentioned in the advertisement. The candidature will be provisional at all the stages of recruitment process i.e. Acceptance of online applications, issue of admit cards and scrutiny of original documents. Eligibility status will be uploaded on the website in respect of those candidates who are called for scrutiny of original documents.
7. Mere issuance of Admit Card or appearing in the written test or scrutiny of original documents does not imply that candidate is eligible for the post of Supervisor. In case any information is found wrong at any stage even after joining, the candidature will be cancelled without any notice.
8. Certificate for claiming benefit of reserved category should be obtained from competent authority not less than Deputy Commissioner/Additional Deputy commissioner/SDM in the prescribed format.
9. The candidates are advised to ensure that photograph affixed by them on the application form is latest. It is also to be ensured that signatures have been affixed at appropriate place.
10. Wherever the evaluation is in terms of grades, the candidate must attach the conversion scale. For equivalent qualification, Equivalent certificate issued on or before the closing date is to be submitted at the time of scrutiny of original documents.
11. The decision of Director Social Welfare, Chandigarh about the mode of selection to the post and eligibility conditions of applicant shall be final and binding. No correspondence will be entertained in this regard.